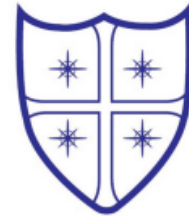




Christ the King Catholic Academy and St Cuthbert's Catholic Academy



Care - Courtesy - Concern

Local Learning Area Policy

January 2023



Local Learning Area

General

Visits/activities within the 'Local Learning Area' that are part of the normal curriculum and take place during the normal school day follow the Standard Operating Procedures (SOP) below.

These visits/activities:

- Do not require specific parental consent
- Do not normally need additional risk assessments / notes (other than following the SOP)
- Should be recorded on EVOLVE as Local Area Visits

Local Visit Boundaries

The local visit area includes the following frequently used venues:

- Trust Academies
- Stanley Park and Model Village
- Blackpool Zoo
- Local Fire or Police Stations
- Local Churches
- DeVere Grounds
- Marton Mere Nature Reserve
- Blackpool Victoria Hospital
- Blackpool Tower, Pleasure Beach, Dungeons.
- Blackpool Primary schools or academies
- Blackpool supermarkets

Local sites that include water or adventurous activities (such as Blackpool Sandcastle or Ascent / trampoline park) will require a full EVOLVE process as detailed in the SOP.



Operating Procedures for Local Learning Area

The following are potentially significant issues/hazards within our Local Learning Area:

- Road traffic.
- Other people / members of the public / animals.
- Pupils getting lost.
- Uneven surfaces and slips, trips, and falls.
- Weather conditions.
- Activity specific issues when doing environmental fieldwork (nettles, brambles, rubbish, etc).
- Water hazards, such as Stanley Park Lake, North Sea.

These issues are managed by a combination of the following:

- A member of the senior leader team, must give verbal or written approval before a group or class plans to go offsite.
- The concept and Operating Procedures of the 'Local Learning Area' is explained to all new parents when their child joins the school.
- There will be a minimum of two adults on the visit where there is an excess of four pupils.
- Staff are familiar with the area, including any 'no go areas', and have practiced appropriate group management techniques.
- Pupils have been trained and have practiced standard techniques for road crossings in a group.
- Where appropriate, pupils are fully briefed on what to do if they become separated from the group.
- Pupils' clothing and footwear is checked for appropriateness prior to leaving school.
- Staff are aware of any relevant pupil medical information and ensure that any required medication is available.
- Visit leaders will deposit in the office a list of all pupils and staff and will be made aware of an estimated time of return.
- Visit leaders and group leaders that may be in separate groups, have access to a mobile phone with details of visit leaders and the school office.
- Appropriate personal protective equipment is taken when needed (eg gloves, goggles)
- When crossing roads, staff must use appropriate crossings when available.

Generic risk assessments for each visit is available on the EVOLVE system. For each local visit this must be checked for group/weather/venue changes/age of children as appropriate.

Visit leaders must ensure a medical risk assessment is carried out and uploaded onto the EVOLVE local visits prior to approval.